



24th June 2025

Dear Board Member,

There will be a Board Meeting on **MONDAY 30TH JUNE 2025 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Linda

Linda Chelton

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0141-631-5005

<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
“WE ARE PASSIONATE ABOUT PROVIDING AFFORDABLE HOMES AND EXCELLENT SERVICES FOR OUR COMMUNITY”	“CHANGING LIVES FOR THE BETTER”	LISTENING RESPECT OPENNESS TRUST

Board Members

Christine McCormack		
Morag Cameron		A
Claire Taylor	Treasurer	
Des Phee	Chairperson	
Louise Bacon	Vice Chair	
Stephen Baxter	Secretary	
Kevin Boyle		
Stephen Kelly		
Lucy Madigan		A
Rebecca Leedham		

BOARD & COMMITTEE MEETING SCHEDULE FOR 2025/26

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>Des Phee</u>	Chair <u>Stephen Baxter</u>	Chair <u>Louise Bacon</u>	Chair <u>XXX</u>	Chair <u>Stephen Kelly</u>
Christine McCormack Morag Cameron Claire Taylor Des Phee Louise Bacon Stephen Baxter Kevin Boyle Stephen Kelly Lucy Madigan Rebecca Leedham	Morag Cameron Claire Taylor Stephen Baxter Stephen Kelly Lucy Madigan	Christine McCormack Morag Cameron Claire Taylor Des Phee Louise Bacon Kevin Boyle Lucy Madigan Rebecca Leedham	Christine McCormack Morag Cameron TO BE ARRANGED WHEN REQUIRED	Christine McCormack Morag Cameron Des Phee Stephen Baxter Stephen Kelly Lucy Madigan TO BE ARRANGED WHEN REQUIRED
Linda Chelton Frances Cunningham Lisa Campbell Callyn McTaggart	Linda Chelton Frances Cunningham Fettes McDonald Callyn McTaggart	Lisa Campbell Frances Cunningham Daniel Murray Callyn McTaggart	Lisa Campbell Jaclyn McMahon Linda Burns	Linda Chelton Frances Cunningham

	The Board	Operational Services Committee	Audit & Assurance Committee	AGM	Business Away Day	Board Training	Policy Committee ???
	Monday	Monday	Monday	Thurs	Friday	Monday	Monday
	6.00pm	6.00pm	6.00pm	6.30pm	9.00am	6.00pm	
2025/26	Monthly	6 months	3 months	Annual	Annual		
June	30.06.25						
August	25.08.25		18.08.25				
September	22.09.25			04.09.25			15.09.25 ???
October	27.10.25	20.10.25					
November	24.11.25		17.11.25				
2026/27							
January	19.01.26						12.01.26 ???
February	23.02.26		16.02.26				
March	30.03.26						23.03.26 ???
April	27.04.26	20.04.26					
May	18.05.26		11.05.26				
June	29.06.26						22.06.26 ???

Quorum:	Board Meetings x 4	Committee Meetings x 3	
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Meeting of the Board of Craigdale Housing Association

to be held on Monday 30th June 2025 at 6.00pm

Agenda

No	Agenda Item	Lead Person	Action Required	Enc
1.	Apologies	Chair		
2.	Chairperson's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Board Meeting (19.05.25)	Chair	Approval	Y
	b) Matters Arising from Previous Meeting of the Board (19.05.25)	Chair	Noting	Y
5.	Chief Executive Officer & Governance Report	CEO	Approval	Y
	ITEMS FOR APPROVAL			
6.	Treasury Management Report	FMD	Approval	Y
7.	Effectiveness Observation Report	Angela Spence	Approval	Y
8.	Procurement Report	CEO	Approval	Y
9.	Board & Committee Structure Report	CEO	Approval	Y
10.	Staff Structure Report	CEO	VERBAL	N
11.	a) Policy Review			
	b) Medical Adaptation	CEO	Approval	Y
	c) Allocation Policy	SHO	Approval	Y
	d) Assignment, Sub Let, Joint Tenancy & Succession Policy	CEO	Approval	Y
	ITEMS FOR NOTING			
12.	Membership Report	CM	Noting	Y
13.	Notifiable Events	CM	None	N

14.	Rent Report: May 2025	SHO	Noting	Y
15.	Board & Staff Members Training Report	CM	Noting	Y
16.	Policy Review Register	CM	Noting	Y
17.	Correspondence	Secretary		
	a) GWSF: Update – May 2025		Noting	Y
	b) Social Housing Safety Network Scotland – Newsletter May 2025		Noting	Y
	c) EVH Flyer June 2025		Noting	Y
18.	Any Other Competent Business:	Chair		
	a) Nationwide Business Savings – Additional Information	CM	Approval	Y
19.	Date of next meeting	Chair	Noting	*
	Monday 25th August 2025 at 6.00pm			