



16<sup>th</sup> August 2021

Dear Board Member,

There will be a Board Meeting on **MONDAY 23<sup>RD</sup> AUGUST 2021 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

*David*

David Mackenzie  
**Chief Executive Officer**

[david@craigdaleha.co.uk](mailto:david@craigdaleha.co.uk)  
07368-624-374

<b><u>MISSION:</u></b>	<b><u>VISION:</u></b>	<b><u>VALUES:</u></b>
<b>“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”</b>	<b>“CHANGING LIVES FOR THE BETTER”</b>	<b>RESPECT OPENNESS TRUST LISTENING</b>



**Meeting of the Board of Craigdale Housing Association  
to be held on Monday 23<sup>rd</sup> August 2021 at 6.00pm**

**Agenda**

No	Agenda Item	Lead Person	Action Required	Encl
1.	Apologies	Chair		
2.	Chair's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Previous Board Meeting (28.06.21)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting (28.06.21)	Chair	Noting	✓
	c) Approval of Minutes of Previous Board Meeting (26.07.21)	Chair	Approval	✓
	d) Matters Arising from Previous Meeting (26.07.21)	Chair	Noting	✓
	e) Draft: Minutes of the Audit & Assurance Committee Meeting (09.08.21)	Chair	Noting	✓
	f) Matters Arising from the Audit & Assurance Committee Meeting (09.08.21) for approval	Chair	Approval	✓
	g) Draft: Minutes of the Operational Services Committee Meeting (16.08.21)	Chair	Noting	✓
	h) Matters Arising from the Operational Services Committee Meeting (16.08.21) for approval	Chair	Approval	✓
5.	Chief Executive Officer Report & Governance Report	CEO	Approval	✓
<b>ITEMS REQUIRING A DECISION:</b>				
6.	Development Report: Phase 10 - Castlemilk West Church Site Update Report	GHC	Noting	✓
7.	Finance: SHR Loan Portfolio Return	FMD	Approval	✓
8.	Business Plan 2021-24: Strategic Objectives Delivery Plans (Q1)	CEO	Approval	✓
9.	Business Plan 2021-24: Operational Delivery Plans (Q1)	SCSO	Approval	✓
10.	Governance Review	CEO	Approval	✓
11.	Tenant Satisfaction Survey Result (Q1 & Q2)	CEO	Approval	✓
12.	Annual Assurance Statement	CEO	Approval	✓

13.	Policy Review: Data & Document Retention Policy	<b>SCSO</b>	Approval	✓
14.	Policy Review: Data Protection Impact Assessment Policy	<b>SCSO</b>	Approval	✓
15.	Policy Review: Information Security & Personal Data Breach Management Procedure	<b>SCSO</b>	Approval	✓
<b>ITEMS FOR NOTING:</b>				
16.	Share Capital Report	<b>SCSO</b>	Noting	✓
17.	Notifiable Events Report	<b>SCSO</b>	Noting	*
18.	Rent Report: July 2021	<b>SHSO</b>	Noting	✓
19.	KPI's Operational Services Report (Q1 April-June 2021)	<b>SHSO</b>	Noting	✓
20.	Secretary's Report on Rules Compliance	<b>SCSO</b>	Noting	✓
21.	Correspondence			
	a) SHR: Annual Assurance Statement 2021	<b>Secretary</b>		✓
	b) SHR: National Panel of Tenants & Service Users 2020/21 Report	<b>Secretary</b>		✓
	c) Scottish Housing Day	<b>Secretary</b>		✓
22.	Any Other Competent Business:		None	
	a) EVH: Board Appraisals – Eamonn Connelly Observing Board	<b>EVH</b>		
23.	Date of next meeting	<b>Chair</b>		
	<ul style="list-style-type: none"> <li>• 20<sup>th</sup> September 2021 at 6.00pm</li> </ul>			