



19th April 2021

Dear Board Member,

There will be a **MONDAY 26TH APRIL 2021 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

David

David Mackenzie
Chief Executive Officer

david@craigdaleha.co.uk

<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”	“CHANGING LIVES FOR THE BETTER”	RESPECT OPENNESS TRUST LISTENING

BOARD & COMMITTEE MEETING SCHEDULE FOR 2020/21

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>John Kilpatrick</u>	Chair <u>Hilary Tennant</u>	Chair <u>Christine Leitch</u>	Chair <u>XX</u>	Chair <u>Helen Bayne</u>
Christine McCormack Morag Cameron Claire Taylor Helen Bayne John Kilpatrick Des Phee Andrew Stevenson Hilary Tennant Christine Leitch Peter Menellis	Morag Cameron John Kilpatrick Helen Bayne Andrew Stevenson Hilary Tennant	Morag Cameron Christine McCormack John Kilpatrick Des Phee Christine Leitch	Morag Cameron TO BE ARRANGED WHEN REQUIRED	Morag Cameron Christine McCormack Helen Bayne John Kilpatrick Christine Leitch TO BE ARRANGED WHEN REQUIRED
David Mackenzie Frances Cunningham Jaclyn McMahon	David Mackenzie Frances Cunningham Jaclyn McMahon Fettes McDonald	Sam Morton Frances Cunningham Robert Allison Jaclyn McMahon	Lisa McIlroy Jaclyn McMahon	David Mackenzie Frances Cunningham

	The Board	Audit & Assurance Committee	Operational Services Committee	AGM	Business Away Day	Board Training
	Monday 6.00pm	Monday 6.00pm	Monday 6.00pm	Thurs 6.30pm	Friday 9.00am	6.00pm
May	24.05.21	10.05.21	17.05.21			
June	21.06.21 or 28.06.21					Masterclass 4: 7th
Aug	23.08.21	09.08.21	16.08.21			Hsg Man
Sept	20.09.21			16.09.21		
Oct	25.10.21				29.10.21?	
Nov	29.11.21	08.11.21	15.11.21			
Jan Budget	24.01.22					
Jan	31.01.22					
Feb	28.02.22	07.02.22	14.02.22			
March	28.03.22					
April	25.04.22					
Quorum:	Board Meetings x 4			Committee Meetings x 3		

**Meeting of the Board of Craigdale Housing Association
to be held on Monday 26th April 2021 at 6.00pm**

Agenda

No	Agenda Item	Lead Person	Action Required	Encl
1.	Apologies	Chair		
2.	Chair's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Previous Board Meeting (29.03.21)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting (29.03.21)	Chair	Noting	✓
5.	Chief Executive Officer Report & Governance Report	CEO	Approval	✓
ITEMS REQUIRING A DECISION:				
6.	Development Report: Castlemilk West Church Site Update Report	GHC	Noting	✓
7.	Coronavirus (Covid-19) Update Report	CEO	Noting	✓
8.	Business Plan 2018/21 (Year 3: 2020/21): Strategic Objectives Delivery Plans Q4	CEO	Approval	✓
9.	Business Plan 2018-21 (Year 3: 2020/21): Operational Delivery Plan Q4.	CEO	Approval	✓
10.	2020/21: Complaints Analysis Half Year Report	SHSO	Noting	✓
11.	Tenant Satisfaction: Quarterly Snapshot Survey Report – 2020/21 (Q3 & Q 4)	CEO	Noting	✓
12.	Risk Management Proposal	CEO	Approval	✓
13.	Policy Review: Data Protection Policy	SCSO	Approval	✓
14.	Policy Review: Disciplinary	SCSO	Approval	✓
15.	Policy Review: Expenses	SCSO	Approval	✓
16.	Policy Review: Flexible Working	SCSO	Approval	✓
ITEMS FOR NOTING:				
17.	Share Capital Report	SCSO	Noting	✓

18.	Notifiable Events Report			
19.	Rent Report: March 2021	SHSO	Noting	✓
20.	Correspondence			
	a) GWSF Summer Regeneration Conference (04.06.21)	Secretary	Noting	✓
	b) Azets – Letter of Engagement & Audit Planning Letter	Secretary	Approval	✓
21.	Any Other Competent Business:		None	
	a) Board Meetings: Board are asked to consider changing the June Board Meeting from 21 st June to 28 th June.	SCSO	Approval	
22.	Date of next meeting	Chair		
	<ul style="list-style-type: none"> Monday 25th May 2021 at 6.00pm 			