



22<sup>nd</sup> November 2021

Dear Board Member,

There will be a Board Meeting on **MONDAY 29<sup>TH</sup> NOVEMBER 2021 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

*Linda*

Linda Chelton  
**Chief Executive Officer**

[linda@craigdaleha.co.uk](mailto:linda@craigdaleha.co.uk)

0141-631-5007

<b><u>MISSION:</u></b>	<b><u>VISION:</u></b>	<b><u>VALUES:</u></b>
<b>“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”</b>	<b>“CHANGING LIVES FOR THE BETTER”</b>	<b>RESPECT OPENNESS TRUST LISTENING</b>



**Meeting of the Board of Craigdale Housing Association  
to be held on Monday 29<sup>th</sup> November 2021 at 6.00pm**

**Agenda**

No	Agenda Item	Lead Person	Action Required	Encl
1.	Apologies	Chair		
2.	Chair's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Previous Board Meeting (25.10.21)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting (25.10.21)	Chair	Noting	✓
	c) Draft Minutes of the Audit & Assurance Committee Meeting (08.11.21)	Chair	Noting	✓
	d) Matters Arising from the Audit & Assurance Committee Meeting (08.11.21) for approval	Chair	Approval	✓
	e) Draft Minutes of the Operational Services Committee Meeting (15.11.21)	Chair	Noting	✓
	f) Matters Arising from the Operational Services Committee Meeting (15.11.21) for approval	Chair	Approval	✓
5.	Chief Executive Officer Report & Governance Report	CEO	Approval	✓
<b>ITEMS REQUIRING A DECISION:</b>				
6.	Development Report: Phase 10 - Castlemilk West Church Site Update Report	GHC	Noting	✓
7.	Governance Review Action Plan Report	CEO & SCSO	Approval	✓
8.	Business Plan 2021-24: Strategic Objectives Delivery Plans (Q2)	CEO	Approval	✓
9.	Business Plan 2021-24: Operational Delivery Plans (Q2)	SCSO	Approval	✓
10.	Tender Return: Tenant Satisfaction	CEO	Approval	✓
11.	Tender Return: Phase 8 & 9 Kitchen Replacement Contract	CEO	Approval	✓

12.	2022-23 Rent Increase Report	<b>CEO</b>	Approval	✓
13.	GDPR			
	a) Privacy Notice: Board	<b>SCSO</b>	Approval	✓
	b) Privacy Notice: Staff	<b>SCSO</b>	Approval	✓
	c) Privacy Notice: Tenants & Owners	<b>SCSO</b>	Approval	✓
	d) Privacy Notice: Website	<b>SCSO</b>	Approval	✓
<b>ITEMS FOR NOTING:</b>				
14.	Share Capital Report	<b>SCSO</b>	Noting	*
15.	Notifiable Events Report	<b>SCSO</b>	Noting	✓
16.	Rent Report: October 2021	<b>SHSO</b>	Noting	✓
17.	KPI's Operational Service Report (Q2)	<b>SHSO</b>	Noting	✓
18.	Complaints Analysis Half Year Report (April/Sept 2021)	<b>SHSO</b>	Noting	✓
19.	Correspondence	<b>Secretary</b>	None	
20.	Any Other Competent Business:	<b>Chair</b>	None	
21.	Date of next meeting	<b>Chair</b>		
	<ul style="list-style-type: none"> <li>Monday 24<sup>th</sup> January 2022 at 6.00pm (Budget)</li> <li>Monday 31<sup>st</sup> January 2022 at 6.00pm</li> </ul>			