



18th October 2021

Dear Board Member,

There will be a Board Meeting on **MONDAY 25TH OCTOBER 2021 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Frances

Frances Cunningham
Senior Corporate Services Officer

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0141-631-5001

<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”	“CHANGING LIVES FOR THE BETTER”	RESPECT OPENNESS TRUST LISTENING

BOARD & COMMITTEE MEETING SCHEDULE FOR 2021/22

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>John Kilpatrick</u>	Chair <u>Hilary Tennant</u>	Chair <u>Morag Cameron</u>	Chair <u>XX</u>	Chair <u>Helen Bayne</u>
Christine McCormack Morag Cameron Claire Taylor Helen Bayne John Kilpatrick Des Phee Hilary Tennant Catherine Jones David Logan Evelyn Foster Gemma Woodrow Louise Bacon	Morag Cameron Claire Taylor Helen Bayne John Kilpatrick Hilary Tennant	Christine McCormack Morag Cameron Claire Taylor John Kilpatrick Des Phee	Christine McCormack Morag Cameron TO BE ARRANGED WHEN REQUIRED	Christine McCormack Morag Cameron Helen Bayne John Kilpatrick TO BE ARRANGED WHEN REQUIRED
Linda Chelton Frances Cunningham	Linda Chelton Frances Cunningham Fettes McDonald	Sam Morton Frances Cunningham Richie O'Brien	Sam Morton Lisa Campbell Jaclyn McMahon	Linda Chelton Frances Cunningham

	The Board	Audit & Assurance Committee	Operational Services Committee	AGM	Business Away Day	Board Training
	Monday 6.00pm	Monday 6.00pm	Monday 6.00pm	Thurs 6.30pm	Friday 9.00am	6.00pm
Nov	29.11.21	08.11.21	15.11.21		19 th /26 th Nov	Anti-Bribery & Fraud 01.11.21 ----- Risk Management 22.11.21
Dec						Hsg Man: 06.12.21
Jan Budget	24.01.22					
Jan	31.01.22					
Feb	28.02.22	07.02.22	14.02.22			
March	28.03.22					
April	25.04.22					
May	23.05.22	09.05.22	16.05.22			
June	27.06.22					
Aug	29.08.22	08.08.22	15.08.22			
Sept	19.09.22			15.09.22		
Oct	24.10.22					
Nov	28.11.22	07.11.22	14.11.22			
Quorum: Board Meetings x 4 Committee Meetings x 3						

**Meeting of the Board of Craigdale Housing Association
to be held on Monday 25th October 2021 at 6.00pm**

Agenda

No	Agenda Item	Lead Person	Action Required	Encl
1.	Apologies	Chair		
2.	Chair's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Previous Board Meeting (16.09.21)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting (16.09.21)	Chair	Noting	✓
	c) Approval of Minutes of Previous Board Meeting (20.09.21)	Chair	Approval	✓
	d) Matters Arising from Previous Meeting (20.09.21)	Chair	Noting	✓
5.	Chief Executive Officer Report & Governance Report	SCSO	Approval	✓
ITEMS REQUIRING A DECISION:				
6.	Development Report: Phase 10 - Castlemilk West Church Site Update Report	GHC	Noting	✓
7.	Finance: LIBOR Transition	FMD	Approval	✓
8.	Governance Review	SCSO	Approval	✓
9.	Register of Interest	SCSO	Approval	✓
10.	Policy Review			
	a) Entitlements, Payments & Benefits	SCSO	Approval	✓
	b) Code of Conduct – Board	SCSO	Approval	✓
	c) Code of Conduct – Staff	SCSO	Approval	✓
	d) Succession Planning – Board	SCSO	Approval	✓
	e) Succession Planning – Senior Staff	SCSO	Approval	✓

ITEMS FOR NOTING:				
11.	Share Capital Report	SCSO	Noting	*
12.	Notifiable Events Report	SCSO	Noting	*
13.	Rent Report: September 2021	SHSO	Noting	✓
14.	Correspondence			
	a) EVH Brief Monthly Report: September 2021	Secretary	Noting	✓
	b) SPSO: Customer Service Complaints, Application of Model Complaints Handling Principles & Procedures and Service Recovery	Secretary	Noting	✓
	c) Kickstart: Employers Agreement	Secretary	Approval	✓
15.	Any Other Competent Business:			
	a) Business Away Day	SCSO	Noting	*
	b) Buy Back Property with Sitting Tenant	SCSO	Approval	*
16.	Date of next meeting	Chair		
	<ul style="list-style-type: none"> Monday 29th November 2021 at 6.00pm 			