



21st October 2025

Dear Board Member,

There will be a Board Meeting on **MONDAY 27TH OCTOBER 2025 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Linda

Linda Chelton

linda@craigdaleha.co.uk

0141-631-5005

| <u>MISSION:</u> | <u>VISION:</u> | <u>VALUES:</u> |
|--|--|---|
| “WE ARE PASSIONATE ABOUT PROVIDING AFFORDABLE HOMES AND EXCELLENT SERVICES FOR OUR COMMUNITY” | “CHANGING LIVES FOR THE BETTER” | LISTENING RESPECT OPENNESS TRUST |

Board Members

| | | |
|---------------------|-------------|--|
| Christine McCormack | | |
| Morag Cameron | | |
| Des Phee | Chairperson | |
| Louise Bacon | Vice Chair | |
| Stephen Baxter | Secretary | |
| Kevin Boyle | | |
| Stephen Kelly | Treasurer | |
| Lucy Madigan | | |
| Rebecca Leedham | | |
| Leza Lafferty | | |
| Maryam Idris | | |

BOARD & COMMITTEE MEETING SCHEDULE FOR 2025/26

| The Board | Audit & Assurance Committee | Policy Committee | Community Events Group | Staffing Committee |
|--|---|---|---|--|
| | Finance, Audit, Risk Man, H&S & Policy | Policy Review | Delivering community events (Open to Staff & Board Members) | Extra-ordinary Staffing Issues |
| <u>Chair Des Phee</u> | <u>Chair Stephen Baxter</u> | <u>Chair Morag Cameron</u> | <u>Chair XXX</u> | <u>Chair Stephen Kelly</u> |
| Christine McCormack Morag Cameron Des Phee Louise Bacon Stephen Baxter Kevin Boyle Stephen Kelly Lucy Madigan Rebecca Leedham Leza Lafferty Maryam Idris | Morag Cameron Stephen Baxter Stephen Kelly Lucy Madigan Kevin Boyle | Christine McCormack Morag Cameron Louise Bacon Stephen Baxter Leza Lafferty | Christine McCormack Morag Cameron TO BE ARRANGED WHEN REQUIRED | Christine McCormack Morag Cameron Des Phee Stephen Baxter Stephen Kelly Lucy Madigan TO BE ARRANGED WHEN REQUIRED |
| Linda Chelton Frances Cunningham Lisa Campbell Callyn McTaggart | Linda Chelton Frances Cunningham Fettes McDonald Callyn McTaggart | Linda Chelton Frances Cunningham Lisa Campbell Callyn McTaggart | Lisa Campbell Jaclyn McMahon Linda Burns | Linda Chelton Frances Cunningham |

| | The Board | Audit & Assurance Committee | Policy Committee | AGM | Business Away Day | Board Training |
|-----------|-----------|-----------------------------|------------------|----------|-------------------|----------------|
| | Monday | Monday | Monday | Thurs | Friday | Monday |
| | 6.00pm | 6.00pm | 6.00pm | 6.30pm | 9.00am | 6.00pm |
| 2025/26 | Monthly | 3 months | | Annual | Annual | |
| October | 27.10.25 | | | | 24.10.25 | |
| November | 24.11.25 | 17.11.25 | | | | |
| December | | | 01.12.25 | | | |
| 2026/27 | | | | | | |
| January | 19.01.26 | | | | | |
| February | 23.02.26 | 16.02.26 | | | | |
| March | 30.03.26 | | 23.03.26 | | | |
| April | 27.04.26 | | | | | 13.04.26 |
| May | 18.05.26 | 11.05.26 | | | | |
| June | 29.06.26 | | 22.06.26 | | | |
| August | 31.08.26 | 17.08.26 | | | | |
| September | 21.09.26 | | 14.09.26 | 07.09.26 | | |
| October | 26.10.26 | | | | Bus Plan Day | |

| | |
|----------------|-------------------------------|
| Quorum: | Board Meetings x 4 |
| | Committee Meetings x 3 |

Meeting of the Board of Craigdale Housing Association

to be held on Monday 27th October 2025 at 6.00pm

Agenda

| No | Agenda Item | Lead Person | Action Required | Enc |
|-----|---|-------------------|-----------------|-----|
| 1. | Apologies for Absence | Chair | | |
| 2. | Chairperson's Remarks | Chair | | |
| 3. | Declarations of Interest | Chair | | |
| 4. | Minutes of Previous Meetings: | | | |
| | a) Draft Minutes of Annual General Meeting (04.09.25) | Chair | Noting | Y |
| | b) Matters Arising from the Annual General Meeting (04.09.25) | Chair | None | N |
| | c) Approval of Minutes of Board Meeting (22.09.25) | Chair | Approval | Y |
| | d) Matters Arising from the Board (22.09.25) | Chair | Noting | Y |
| | ITEMS FOR APPROVAL | | | |
| 5. | Final: Annual Assurance Statement | CEO | Approval | Y |
| 6. | Tenant Satisfaction Survey Report - 2025 | Research Resource | Approval | Y |
| 7. | Rent Report: September 2025 | SHO | Noting | Y |
| | ITEMS FOR NOTING | | | |
| 8. | Notifiable Events | CM | Noting | Y |
| 9. | Development Report: Phase 11 – Glenacre Terrace | SDC | Approval | Y |
| 10. | Chief Executive Officer Report (Confidential) | CEO | Noting | Y |
| 11. | CEO Staffing & Service Provider Update Report (Confidential) | CEO | Noting | Y |
| 12. | CEO Governance Update Report (Confidential) | CEO | Noting | Y |
| 13. | Equalities & Human Rights Report | CEO | Noting | Y |
| 14. | Complaints Half Yearly Report | CEO | Noting | Y |

| | | | | |
|-----|--|-----------|--------|---|
| 15. | Board & Staff Training Report | CM | Noting | Y |
| 16. | Freedom of Information Report | CM | Noting | Y |
| | | | | |
| 17. | Correspondence | | | |
| | a) GWSF: Update September 2025 | Secretary | Noting | Y |
| | b) EVH: Newsletter September 2025 | Secretary | Noting | Y |
| | c) EVH: Newsletter October 2025 | Secretary | Noting | Y |
| | | | | |
| 18. | Any Other Competent Business: | Chair | | |
| | a) Leave of Absence: Louise Bacon | | | |
| | | | | |
| | | | | |
| 19. | Date of next meeting | Chair | Noting | x |
| | Audit & Assurance Committee Meeting: Monday 17th November 2025 at 6.00pm Board Meeting: Monday 24th November 2025 at 6.00pm | | | |