



21st November 2022

Dear Board Member,

There will be a Board Meeting on **MONDAY 28TH NOVEMBER 2022 AT 6.00PM**

If you are unable to attend the meeting, please ensure that you submit your apologies.

If you feel you need additional information in advance of the Board meeting in relation to any Agenda Item, please do not hesitate to contact myself.

Yours sincerely

Linda

Linda Chelton
Chief Executive Officer

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0141-631-5007

<u>MISSION:</u>	<u>VISION:</u>	<u>VALUES:</u>
“WE ARE PASSIONATE ABOUT PROVIDING EXCELLENT AFFORDABLE HOMES AND SERVICES FOR OUR COMMUNITY”	“CHANGING LIVES FOR THE BETTER”	RESPECT OPENNESS TRUST LISTENING

BOARD & COMMITTEE MEETING SCHEDULE FOR 2022/23

The Board	Audit & Assurance Committee	Operational Services Committee	Community Events Group	Staffing Committee
	Finance, Audit, Risk Man, H&S & Policy	Housing, Maintenance, Factoring, Wider Role, Policy	Delivering community events (Open to Staff & Board Members)	Extra-ordinary Staffing Issues
Chair <u>Des Phee</u>	Chair <u>Helen Bayne</u>	Chair <u>Louise Bacon</u>	Chair <u>Christine McCormack</u>	Chair <u>Helen Bayne</u>
Christine McCormack Morag Cameron Claire Taylor Helen Bayne John Kilpatrick Des Phee Hilary Tennant Louise Bacon Gemma Woodrow Stephen Baxter Kevin Boyle Stephen Kelly	Claire Taylor Helen Bayne Hilary Tennant Gemma Woodrow Stephen Baxter	Christine McCormack Morag Cameron Claire Taylor Des Phee Louise Bacon Kevin Boyle Stephen Kelly	Christine McCormack Morag Cameron TO BE ARRANGED WHEN REQUIRED	Christine McCormack Morag Cameron Helen Bayne John Kilpatrick Stephen Kelly TO BE ARRANGED WHEN REQUIRED
Linda Chelton Frances Cunningham Lisa Campbell	Linda Chelton Frances Cunningham Fettes McDonald	Sam Morton Lisa Campbell Frances Cunningham Daniel Murray	Sam Morton Lisa Campbell Jaclyn McMahon	Linda Chelton Frances Cunningham

	The Board	Audit & Assurance Committee	Operational Services Committee	AGM	Business Away Day	Board Training
	Monday 6.00pm	Monday 6.00pm	Monday 6.00pm	Thurs 6.30pm	Friday 9.00am	6.00pm
Nov	28.11.22	14.11.22	07.11.22			
Dec						05.12.22 FOI & GDPR
CANCEL MEETING	23.01.23					16.01.23 Health & Safety
2023 Jan Budget	30.01.23					
Feb	06.02.23					
Feb	27.02.23	13.02.23	CANCEL 20.02.23			
March	27.03.23					24.03.23 Equalities & Code of Conduct
April	24.04.23					
May	22.05.23	08.05.23	CANCEL 15.05.23			
June	26.06.23					
Aug	28.08.23	14.08.23	CANCEL 21.08.23			
Sept	18.09.23			14.09.23		
Oct	30.10.23					
Nov	27.11.23	13.11.23	CANCEL 20.11.23			
Quorum:	Board Meetings x 4			Committee Meetings x 3		

**Meeting of the Board of Craigdale Housing Association
to be held on Monday 28th November 2022 at 6.00pm**

Agenda

No	Agenda Item	Lead Person	Action Required	Encl
1.	Apologies	Chair		
2.	Chairperson's Remarks	Chair		
3.	Declarations of Interest	Chair		
4.	Minutes of Previous Meetings:			
	a) Approval of Minutes of Board Meeting (24.10.22)	Chair	Approval	✓
	b) Matters Arising from Previous Meeting (24.10.22)	Chair	None	✓
	c) Draft Minutes of the Operational Services Committee Meeting (07.11.22)	Chair	Noting	✓
	d) Matters Arising from the Operational Services Committee Meeting (07.11.22) for approval	Chair	Noting	✓
	e) Draft Minutes of the Audit & Assurance Committee Meeting (14.11.22)	Chair	Noting	✓
	f) Matters Arising from the Audit & Assurance Committee Meeting (14.11.22) for approval	Chair	Approval	✓
5.	Chief Executive Officer Report & Governance Report	CEO	Approval	✓
ITEMS REQUIRING A DECISION				
6.	a) Development Report: Phase 10 – Castlemilk West Church Site Update Report	G Harper	Approval	✓
	b) Acquisition Report Phase 10 part B	G Harper	Approval	✓
7.	a) Governance Review Action Plan Report	SCSO	Approval	✓
8.	Business Plan 2021-24: Strategic Objectives Delivery Plans (Quarter 2)	CEO	Approval	✓
9.	Business Plan 2021-24: Operational Delivery Plans (Quarter 2)	SCSO	Approval	✓
10.	Rent Consultation 2023/24	CEO	Approval	✓
11.	Policy Review	Not Applicable	None	✘
ITEMS FOR NOTING				
12.	Share Capital Report	SCSO	None	✘
13.	Notifiable Events Report	SCSO	Noting	✘

14.	Rent Report: October 2022	SHSO	Noting	✓
15.	Key Performance Indicators Report (Quarter 2)	CEO	Noting	✓
16.	Register of Interest Report (01.04.22 – 30.09.22)	SCSO	Noting	✓
17.	Correspondence			
	a) Thank You Card: P Bowden	Secretary	Noting	✓
	b) EVH Newsletter (Nov 2022)	Secretary	Noting	✓
	c) EVH Ballot (2023/24)	Secretary	Approval	✓
18.	Any Other Competent Business:	Chair		
19.	Date of next meeting	Chair		
	<p>Proposed changes to Meeting Schedule</p> <ul style="list-style-type: none"> • Monday 30th January 2023 at 6.00pm (Draft – Budget 2023/24) • Monday 6th February 2023 at 6.00pm (Board Meeting) • Monday 13th February 2023 at 6.00pm (Audit & Assurance) • Monday 20th February 2023 – Cancel Operational Services Committee • Operational Services – Rent Report is brought monthly to the Board • Housing Services & Maintenance Reports brought to Board in March, June, Sept & Jan <p>(to be discussed as part of CEO report)</p>			